

**SOUTHEAST FLORIDA**  
**RE2** DATA INPUT FORM  
 Condominium/Co-op/Villa/  
 Townhouse

**INSTRUCTIONS:**

**R** Indicates a required field. All required fields must be completed to add a listing. *PID* will automatically fill (if available from Palm Beach, Broward, and Miami Dade Counties): Street Number, Compass Point, Street Name, Street Type, Unit, County, Year Built, Living SF, Total SF, Taxes and Tax Year.

**Style Codes**

C23 CONDO/TIMESHARE C45 CO-OP 5+ STORIES  
 C40 EFFICIENCY T51 TOWNHOUSE FEE SIMPLE  
 C41 CONDO 1-4 STORIES T52 TOWNHOUSE CONDO  
 C42 CONDO 5+ STORIES V53 VILLA FEE SIMPLE  
 C43 CONDO-HOTEL V54 VILLA CONDO  
 C44 CO-OP 1-4 STORIES

**R** Area: \_\_\_\_\_ **R** Street Number: \_\_\_\_\_ **R** Street Name: \_\_\_\_\_ **R** Unit #: \_\_\_\_\_  
**R** Folio #: \_\_\_\_\_ **R** City: See Table **R** State: See Table **R** County: See Table **R** Zip Code: \_\_\_\_\_ **R** Zip4: \_\_\_\_\_  
**R** Legal: \_\_\_\_\_ **R** Unit Floor Location: \_\_\_\_\_ **R** Total FLs in Bldg: \_\_\_\_\_ **R** Building Num.: \_\_\_\_\_ **R** Unit in Bldg: \_\_\_\_\_  
**R** Municip Code: \_\_\_\_\_ **R** Township/Range: \_\_\_\_\_ **R** Section: \_\_\_\_\_ **R** Subdivision Code: \_\_\_\_\_ **R** Parcel Number: \_\_\_\_\_ **R** Map Coordinates: \_\_\_\_\_  
**R** Development Name: \_\_\_\_\_ **R** Complex Name: \_\_\_\_\_  
**R** Elementary School: \_\_\_\_\_ See Table **R** Model Name: \_\_\_\_\_  
**R** Middle School: \_\_\_\_\_ See Table **R** Neighborhood: \_\_\_\_\_  
**R** Senior High School: \_\_\_\_\_ See Table **R** # Unit in Complex: \_\_\_\_\_ **R** Geo Area: See Table

**General Information**

**R** Short Sale:  Yes  No **R** REO:  Yes  No **R** Range Price:  Rng **R** Low List Price: \$ \_\_\_\_\_ **R** List Price: \$ \_\_\_\_\_  
 Required if Range Price Listing  
**R** Lender Approval:  Approved **R** Type:  Single  Mobile **R** Faces:  East  South  West  
 req'd if Short Sale = Yes  Unapproved  North  North East  North West  South East  South West  
**R** Style:  Condo/Timeshare  Co-Op 5+ Stories **R** Detached:  Yes  No **R** Year Built: \_\_\_\_\_ **R** Waterfront YN:  Yes  No  
 Select One  Efficiency  Townhouse Fee Simple  New Construction  Resale  Under Construction  Unknown  
 Condo 1-4 Stories  Villa Fee Simple  Villa Condo **R** Balcony/Porch/Pat:  Yes  No **R** Year Built Description: \_\_\_\_\_  
 Select One  Condo  Villa  Villa Condo  Furniture Only  Furniture Negotiable  Turn Key Furnished  
**R** Garage Spaces: \_\_\_\_\_ **R** Garage Description:  Attached  Detached **R** Additional Furnished:  Furniture Only  Furniture Negotiable  Turn Key Furnished  
 Select One  Furnished  Partially Furnished  Furniture for Sale  Unfurnished  
**R** Carport Spaces: \_\_\_\_\_ **R** Carport Description:  Attached  Detached  
 Select One  Attached  Detached  
**R** HOPA: (Housing for Older Persons)  No HOPA  Unverified  Verified

General Information Con't

**Dock Space # :** \_\_\_\_\_ **Park Space # :** \_\_\_\_\_ **R** **Min # Days Lease:** \_\_\_\_\_ **R** **Lease # : times/year** \_\_\_\_\_ **R** **Governing Bodies :** *Select One*  
 Builder Control  Homeowners Assoc.  
 Co-Op  No Governing Body  
 Condominium  Other

**R** **Main Living Area :** *Select Up To 3*

- Entry Level
- Other Main Living Area
- Coach Home  None  Substantially Remodeled
- Corner Unit  Old Spanish  Split Level
- East of US1  On Golf Course  Stilt
- Exterior Cat Walk  Other  Tri Level
- Garden Apart.  Patio/Cluster  Twin Home
- High Rise  Penthouse  West Of US1
- Interior Hall  Ranch  Zero Lot Line
- Lobby

**R** **Parking Description :** *Select Up To 3*

- 1 Space  None
- 2 or More Spaces  Open Space Parking
- Assigned Parking  RV/Boat Parking
- Covered Parking  Space Purchased
- Deeded Parking  Space Rented
- Detached  Street Parking
- Fee Simple Garg.  Parking Under-Building
- Golf Cart Parking  Valet Parking
- Guest Parking

**R** **Parking Restrictions:** *Select Up To 3*

- Limited # of Vehicles
- No Motorcycle
- No RV/Boats
- No Trucks/Trailers

**Waterfront Description:** *req'd if Waterfront = Yes*

- Select Up To 3*
- Bay  Intracoastal Front  Ocean Front
  - Canal Front  Lagoon Front  One Fixed Bridge
  - Creek Front  Lake Front  Other Waterfront
  - Canal Width 1-80  Lake Access  Point Lot
  - Canal Width 121  Mangrove Front  Pond Front
  - Canal Width 81-120  Navigable  Rip Rap
  - Fixed Bridge(s)  No Fixed Bridges  River Front
  - Intersecting Canals  Ocean Access  Seawall

Features

**R** **Unit View** *Select Up To 3*

- Bay  Direct Ocean
- Canal  Other View
- Club Area View  Pool Area View
- Garden View  River
- Golf View  Skyline View
- Intracoastal View  Tennis Court View
- Lagoon  Water View
- Lake  None
- Ocean View

**R** **Water Access :** *req'd if Waterfront = Yes Select Up To 4*

- Deeded Beach Access  Boat Hoists/Davits
- Boatlift  None
- Boatlock  Other
- Community Boat Dock  Private Dock
- Community Boat Ramp  Restricted Salt Water Access
- Deeded Dock  Unrestricted Salt Water Access
- Dock Available

**R** **Floor:** *Select Up To 4*

- Carpet Floors  Parquet Floors
- Ceramic Floors  Slate Floors
- Clay Floors  Terrazzo Floors
- Concrete Floors  Tile Floors
- Marble Floors  Vinyl Floors
- Other Floors  Wood Floors

**R** **Construction :** *Select Up To 4*

- Aluminum Siding
- Concrete Block Construct.
- Brick Exterior Construct.
- Brick Veneer
- Concrete Block with Brick
- CBS Construction
- Composition Shingle
- Pre-Cast Concrete Constr.
- Elevated Construction
- Frame Construction
- Frame with Stucco
- Manufactured/Mobile Home
- Metal Construction
- Modular Construction
- New Construction
- Other Construction
- Piling Construction
- Pre-Fab Construction
- Siding -Asbestos
- Slab Construction
- Stone Exterior Construction
- Stucco Exterior Construction
- Under Construction
- Wood Siding

**Security :** *Select Up To 3*

- Complex Fenced  Guard At Site  Private Guards
- Doorman  Intercom In Lobby  Leased Burglar System
- Elevator Secure  Lobby Secured  Security Patrol
- Card Entry  No Burglar Alarm  Stairs Secured
- Phone Entry  No Security  TV Camera
- Fire Alarm  Other Security  Unit Alarm
- Garage Secured  Burglar Alarm  Walled
- Grillwork

**Remarks**

**Remarks :**

510

Characters

**Directions :**

255

Characters

**Broker**

**Remarks :**

250

Characters

**Internet**

**Remarks :**

150

Characters

**Rooms**

**R** # Beds : \_\_\_\_\_

**R** **Bedroom Description** : *Select Up To 4*

- At least 1 Bedroom Ground Level
- Entry Level
- Mater Bedroom Ground Level
- Sitting Area—Master Bedroom
- Master Bedroom Upstairs
- None
- Other
- Studio

**R** # Full Baths : \_\_\_\_\_

**Master Bath Description** : *Select Up To 5*

- 2 Master Bathrooms
- Bidet
- Combination Tub & Shower
- Dual Sinks
- None
- Shower Only
- Separate Tub & Shower
- Tub Only
- Whirlpool Spa

# Half Baths : \_\_\_\_\_

**R** **Convert Bed** : \_\_\_\_\_

**Dining Description** : *Select Up To 3*

- Yes  No
- Efficiency** :  Yes  No
- Additional Rooms** : *Select Up To 6*
- Atrium
- Attic
- Den/Office
- Family Room
- Florida Room
- Garage Convertible
- Glassed Porch
- Great Room
- Separate Guest/In-Law Quarters
- Loft
- Maid/In-Law Quarters
- Media Room
- None
- Other Rooms
- Recreation Room
- Storage Room
- Studio
- Utility /Laundry in Garage
- Utility Room/Laundry
- Workshop

- Breakfast Area
- Dining/Living Room
- Eat-In Kitchen
- Family/Dining Combination
- Florida/Dining Combination
- Formal Dining
- Kitchen Dining
- L Shaped Dining
- Other
- Snack Bar/Counter

**Room Dimensions:**

Second Bedroom : \_\_\_X\_\_\_ Den : \_\_\_X\_\_\_ Family Room : \_\_\_X\_\_\_ Living Room : \_\_\_X\_\_\_ Porch : \_\_\_X\_\_\_  
 Third Bedroom : \_\_\_X\_\_\_ Dining Area : \_\_\_X\_\_\_ Florida Room : \_\_\_X\_\_\_ Master Bedroom : \_\_\_X\_\_\_ Utility Room : \_\_\_X\_\_\_  
 Fourth Bedroom : \_\_\_X\_\_\_ Dining Room : \_\_\_X\_\_\_ Kitchen : \_\_\_X\_\_\_ Patio Balcony : \_\_\_X\_\_\_

**Additional Information**

**R** **Pets Allowed** : **Cable Available** :

- Yes  No
- Yes  No

**R** **Interior Features** : *Select Up To 7*

- First Floor Entry
- Second Floor Entry
- Third Floor Entry
- Bar
- Built—Ins
- Closet Cabinetry
- Cooking Island
- Custom Mirrors
- Dome Kitchens
- Elevator
- Exclusions
- Fireplace
- Fire Sprinklers
- Foyer Entry
- Fireplace - Decorative
- French Doors
- Handicap Accessible
- Handicap Equipped
- Laundry Tub
- No Interior Features
- Other Interior Features
- Pantry

**Pet Description** : *Req'd if Pets Allowed = Yes*

- More than 20 Lbs.
- Maximum 20 Lbs.
- Dog Ok
- Cat Ok
- None
- Restrictions or Possible Restrictions

# Ceiling Fans : \_\_\_\_\_

- Pull Down Stairs
- Chandelier To Be Replaced
- Roman Tub
- Skylight
- Split Bedroom
- Stacked Bedrooms
- Vaulted Ceilings
- Volume Ceilings
- Certified Watt-Wise
- Wet Bar

**Additional Information Con't**

**R Equipment / Appliances :** *Select Up To 14*

- Auto Garage Door Opener
- Central Vacuum
- Circuit Breaker
- Trash Compactor
- Dishwasher
- Disposal
- Dryer
- Fire Alarm
- Fuse Box
- Washer/Dryer Hook-Up
- Ice maker
- Intercom
- Microwave
- No Equipment
- Other Equip/Appliances
- Burglar Alarm
- Electric Range

**Window Treatments :** *Select Up To 3*

- Arched Windows
- Awning
- Bay Window
- Blinds /Shades
- Casement
- Double Hung Metal
- Double Hung Wood
- Drapes & Rods
- High Impact Windows
- Impact Glass
- Jalousie
- Other Windows
- Picture Window
- Plantation Shutters
- Rods Only
- Single Hung Metal
- Single Hung Wood
- Sliding
- Solar Film / Tinted
- Thermal Windows
- Verticals

- Gas Range
- Refrigerator
- Security System Leased
- Self Cleaning Oven
- Smoke Detector
- Wall Oven
- Washer
- Water Softener / Filter

**R Exterior Features :** *Select Up To 7*

- Awnings
- Barbeque
- Courtyard
- Deck
- Fence
- Fruit Trees
- High Impact Doors
- None
- Open Balcony
- Open Porch
- Other
- Patio
- Privacy Wall
- Satellite Dish
- Screened Balcony

**R Maintenance Includes :** *Select Up To 14*

- Screened Patio
- Shed
- Electric Shutters
- Storm/Security Shutters
- Tennis Court
- Tv Antenna
- Wraparound Porch
- Air Conditioning Maint.
- All Amenities
- Building Exterior
- Cable Tv
- Common Area
- Electric
- Elevator
- Fidelity Bond
- Golf
- Hot Water
- Insurance
- Laundry Facilities
- Landscape/Lawn Maint.
- Legal Accounting
- Manager
- Master Antenna
- No Maintenance Included
- Other Maint. Includes
- Outside Maintenance
- Parking
- Pest control Interior
- Pool Services
- Recreation Facilities
- Reserve Fund
- Roof Repairs
- Security
- Sewer
- Trash Removal
- Water

**R Amenities :** *Select Up To 14*

- Bar
- Basketball Courts
- Bike/Jog Path
- Bike Storage
- Billiard Room
- Boat Dock
- BBQ/Picnic Area
- Business Center
- Cabana
- Clubhouse-Clubroom
- Common Laundry
- Community Room
- Courtesy Bus
- Elevator
- Exercise Room
- Extra Storage
- Fishing Pier
- Golf Course Com
- Golf Equity Available
- Golf Equity Included
- Golf Purchase Required
- Handball/Basketball
- Heated Pool
- Hobby Room
- Kitchen Facilities
- Library
- Exterior Lighting
- Marina
- No Amenities
- Other Amenities
- Other Membership Avail.
- Other Membership Incl.
- Child Play Area

**R Restrictions :** *Select Up To 3*

- Auto Park On
- Corporate Buyer OK
- Daily Rentals
- Dock Restrictions
- Exterior Alterations
- Min Down Payment Req'd
- No Corp. Buyer
- No Lease
- No Lse 1st Yr Own
- No Restrictions
- No Trucks/RVs
- Ok To Lease
- Other Restrict.
- Renting Limited
- Selling
- See Broker Rmks

**R Approval Info :** *Select Up To 3*

- 1-2 Weeks Approval
- 3-4 Weeks Approval
- Application Fee
- Association Approval Req'd
- Personal Interview Req'd
- Other Approvals
- Rapid Approvals
- Unknown

**R Heating Description :** *Select Up To 4*

- Central Heat
- Electric Heat
- Gas Heat
- Heat Strip
- Heat Pump/Reverse Cycle
- No Heat
- Oil Heat
- Other
- Radiant Heat
- Reverse Cycle Unit
- Solar Heat
- Space Heater
- Wall Furnace
- Window/Wall
- Zoned Heat

**R Cooling Description :** *Select Up To 4*

- Air Purifier
- Attic Fan
- Ceiling Fans
- Central Cooling
- Electric Cooling
- Gas Cooling
- Humidistat
- No Cooling
- Other
- Paddle Fans
- Ridge Vent/Turbines
- Thermal Attic Fan
- Wall/Wndw Cooling Unit
- Zoned Cooling

Financial/Office Information

**R** Terms Considered : *Select Up To 4*

- Assumption
- FHA 203K
- All Cash
- Lease Option
- Cash Only
- Lease Purchase
- Conventional
- None
- Exchange
- Other
- FHA
- Owner Financing
- FHA-VA Approved

- Owner Financing Less 20K Down
- Owner Hold 2nd Mortgage
- Owtb Wrap
- Seller Will Pay Closing Cost
- Will Rent
- VA

Assumable :  Yes  No

Dade- Assess/Save Our Home Val : \$ \_\_\_\_\_

Dade MKT \$ / Assessed Value : \$ \_\_\_\_\_

Total Mortgage : \$ \_\_\_\_\_

**R** Assoc. Fee : \$ \_\_\_\_\_

- Select One*
- Monthly
  - None
  - Quarterly
  - Semi-Annually
  - Yearly

**R** Tax Amount : \$ \_\_\_\_\_

**R** Tax Year : \_\_\_\_\_

**R** Tax Information : *Select Up To 3*

- Tax Reflects Agriculture Exemption
- Tax Reflects City and County Tax
- Tax Reflects County Only Tax
- Tax Reflects Disability Exemption
- Tax Reflects Homestead Tax
- New Construction
- Tax Reflects No Exemption
- Tax Reflects No Homestead Exemption
- Tax Reflects Other Tax Exemption
- Tax Reflects Widow Exemption

**Special Information** : *Select Up To 3*

- Abstract Available
- As Is
- Bank Owned Property
- Bonus
- Corp. Owned Property
- Deed Restrictions
- Disclosure
- Flood Zone
- Foreclosure
- Foreign Seller
- Handlyman Special
- Home Warranty
- Institution Owned Property
- Owner Licensed R E Agent
- Restrictions on Pets
- Rec Owned
- Completely Remodeled
- Survey Available
- Title Insurance Policy Available
- Wheelchair Designed

**R** Maintenance Fee : \$ \_\_\_\_\_

**R** Land Lease Fee : \$ \_\_\_\_\_

**R** Rec Lease / Month : \$ \_\_\_\_\_

**R** Type of Assoc. : *Select One*

- Condo
- None
- Home Owners
- Other

**R** Membership Purchased

Required : *Select One*

- Yes
- No

Membership Purchase Fees : \$ \_\_\_\_\_

**R** Possession Information :

- Select Up To 2*
- Before Closing
  - Funding
  - Long Closing Preferred
  - Negotiable
  - Other
  - Subject To Lease

Financial/Office Information cont

Agent & Office Information

**R** List Agent MLS ID : \_\_\_\_\_ Agent Name : \_\_\_\_\_ Office Name : \_\_\_\_\_ Office ID : \_\_\_\_\_

Agent Phone : \_\_\_\_\_ Office Phone / Ext. : \_\_\_\_\_

Co Agent Name : \_\_\_\_\_ Co Office Name : \_\_\_\_\_ Co Office ID : \_\_\_\_\_

Co Agent Phone : \_\_\_\_\_ Co Office Phone : \_\_\_\_\_

Compensation and Misc. Information

**R** IDX :  Yes  No **R** Internet :  Yes  No **R** AVM :  Yes  No **R** Blogging :  Yes  No **R** Address on Internet :  Yes  No

**R** Listing Type : **R** List Date : \_\_\_\_/\_\_\_\_/\_\_\_\_ MM DD YYYY **R** Compensation Trans Broker : \_\_\_\_\_ \$ or % \_\_\_\_\_ **R** Compensation Buyers Agent : \_\_\_\_\_ \$ or % \_\_\_\_\_

Exclusive Agency  Exclusive With Exceptions  Exclusive Right To Sell  Exclusive Variable  Limited Service  Limited Representation

**R** Expiration Date : \_\_\_\_/\_\_\_\_/\_\_\_\_ MM DD YYYY **R** Compensation Non—Rep : **R** Variable/Dual Rate:  Yes  No

**R** Owners Name : \_\_\_\_\_ Owners Phone : \_\_\_\_\_ **R** Joint Agency :  Yes  No

**R** Occupancy : **R** Showing Instructions : Select up to 3

24 Hour Notice  Elect Lockbox – Call List Agent  Lockbox - Call List Office

Call Listing Agent  Alarm On  Elect Lockbox – Call List Office  Lockbox – No Appointment

Owner Occupied  Appointment Only  Elect Lockbox – No Appointment  Model Call List Office

Tenant Occupied  See Broker Remarks  Elect Lockbox – Call Owner  No Sign

Vacant  Call Listing Agent  Gate Code  Notify Guard

Call Listing Office  Key In Listing Office  Other Showing Instructions

Call Owner  List Agent Must Accompany  Pet On Premises

Call Tenant  Lockbox - Call List Agent  Showing Assist

Courtesy Key  Lockbox - Call List Office

**Board/Association ID :** \_\_\_\_\_ *This is auto filled on the listing.*

**eBrokerHouse :**  Disabled  SUBMIT AN OFFER

Virtual Tour / Web Link / Photo Information

URL : \_\_\_\_\_

Virtual Tour : \_\_\_\_\_

Photo Instructions : Realtor to Upload Images 1–35

Listing Agent Signature: \_\_\_\_\_ Owners Name : \_\_\_\_\_ Date : \_\_\_\_\_